



**AUSTRALIAN
CUSTOMS SERVICE**

CLAIM FOR DRAWBACK



If this form was completed by a business with fewer than 20 employees, please provide an estimate of the time taken to complete this form.

Hours Minutes

Approved Form - Customs Regulations para 134(1)(d).
Sales Tax Assessment Act 1992 Section 51, Table 3, Credit ground 17.

The Privacy Act 1988 says we must tell you why we are collecting this information, how we will use it, and whether you have to give it to us. We require this information under regulation 134 of the Customs Regulations 1926 to assess and pay drawback claims. If you do not complete the form we may not be able to pay your claim for drawback of import duty. The information you provide may be given to you/your agent's financial institution.

- Note:**
- Refer to the back page for notes on how to complete this drawback claim.
 - Please return this completed form in person, by post or by fax to your nearest Customs office. Appropriate fax numbers can be found at "Customs Forms" on the Customs website www.customs.gov.au or alternatively by phoning the Customs Information Centre on 1300 363 263.

IMPORTANT - NOTICE
Supplying false or misleading information to Customs is a punishable offence.

CUSTOMS USE-ONLY

Claim Number

1. CLAIMANT'S/AGENT'S DETAILS

Claimant's Name

Claimant's Registration ID [Note 1(a)]/ABN

Address No./Street

City State Post Code

Name of person completing claim

Company and position

Contact Telephone No.

Broker's Name

Telephone No.

Broker's Registration ID [Note 1(a)]/ABN

2. PAYMENT OPTIONS (Tick ✓ relevant box in EACH part of the question)

By EFT to the Claimant's Australian Account [Note 2(a)]

By EFT to an Australian Account other than Claimant's [Note 2(b)]

Other Payee's Name

Standing Authority No.

By Cheque to the Australian Address of a Payee other than the Claimant or to any Overseas Address [Note 2(c)]

Name

Street No./Name

Town/City State Post Code

Overseas Country Overseas Post Code

Total amount claimed \$

3. CLAIMANT'S REFERENCE FOR THIS CLAIM

4. CLAIM DECLARATIONS (Tick ✓ relevant box in EACH part of the question)

Are you entitled to an input tax credit for these goods? YES NO

Have (or will) any goods covered by this claim been:

(a) processed, treated or manufactured in Australia? YES NO

(b) returned to the overseas supplier? YES NO

(c) used in Australia for any purpose other than for processing, treating, manufacture, inspection or exhibition? YES NO

(d) imported under item 41E of Schedule 4 to the Customs Tariff Act 1995 utilising ACIS duty credits? YES NO

(e) the subject of another payment of drawback, refund, remission or rebate? YES NO

5. SIGNATURE

BLOCK LETTERS / /

Particulars of Goods on which Drawback is claimed:

(If space is insufficient, signed and numbered addendum sheets to be attached, showing full particulars, p

Method (Note 3)	Lodgement Number (Note 4)	Description of Goods	Export Quantity	Quantity Code	Customs Value (Note 4)

CLAIM TOTALS *(Complete ONCE for each claim including all addendum sheets)*

- Method 'A'
- Method 'B'
- Method 'C'
- All Method

plus the Claimant's Reference for this claim).

Tariff Class <i>(Note 4)</i>	Tariff Rate <i>(Note 4)</i>	Duty Amount	Sales Tax Rate <i>(Note 4)</i>	Sales Tax	Total Duty + Sales Tax	ECN
		\$		\$	\$	Total Claimed

NOTES FOR COMPLETING DRAWBACK CLAIM FORM

1. **CLIENT REGISTRATION ID's.** All individuals, companies etc. intending to:

- claim drawback (as CLAIMANTS);
- prepare claims for others (as AGENTS); or
- receive payment at the discretion of a claimant (as PAYEES)

To facilitate early payment of eligible claims, claimants should register with Customs unless the client resides or is established overseas and does not have an Australian bank account.

Clients should register at or before the time their first claim is lodged. Subsequent claims must show client ID's, where required. Drawback Client Registration Forms are available from Customs capital city offices.

2. **PAYMENT OPTIONS.** There are three options available:

(a) **OPTION A:** Payment made by Electronic Funds Transfer to the *claimant's Australian account* which the claimant nominated when registering as a Drawback Client.

(b) **OPTION B:** Payment made by Electronic Funds Transfer to an *Australian account other than the claimant's*.

Claimants using Option B **MUST** formally transfer their entitlements to the other payee (forms are available from Customs capital city offices). When the transfer has been completed claimants will be advised of the Standing Authority No. to be quoted on their claims.

(c) **OPTION C:** Payment made by cheque to either:

- (i) the *Australian address of a payee other than the claimant*, or
- (ii) *any overseas address*.

Claimants using Option C to pay another payee **MUST** lodge with each drawback claim a completed "Order To Pay Agent" Form (available from Customs capital city offices).

3. **METHODS OF ASSESSING DRAWBACK ENTITLEMENTS.** Claimants are allowed to self assess their drawback entitlements provided they do not overclaim. There are basically three methods of assessment:

(a) **METHOD A: *Shipment by Shipment***, where the claim amount is calculated from the import documents which directly relate to the export consignment.

(b) **METHOD B: *Representative Shipment***, which covers a variety of assessment methods in which a representative, rather than the actual, import shipment is used.

(c) **METHOD C: *Imputation***, is the method of assessment by which Claimants unable to obtain import documents from their suppliers can use formulas set out in the Customs Regulations to "impute" their entitlements. Imputation may be used only for imports not further processed in Australia.

4. **CLAIM SIMPLIFICATION.** Claim lines based on Methods A or B may omit the particulars from the columns marked "(Note 4)" IF the particulars required in those columns cannot reasonably be provided.

5. **SUPPORTING DOCUMENTS.** Supporting documents should not be submitted with the claim form but **MUST** be retained for 5 years and made available to Customs on request.

6. **TIME-LIMITS.** Drawback cannot be claimed more than 12 months after exportation.

7. **CLAIM AMOUNT LIMIT.** Claims cannot be accepted for an amount less than \$50 however claims can cover more than one exportation.

8. **FURTHER INFORMATION** is available from any Customs office.